



KINGSWAY
CHRISTIAN COLLEGE

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COLLEGE POLICY

STUDENT CODE OF CONDUCT

VERSION
2.1

Document and Version Management

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STUDENT CODE OF CONDUCT

This Code sets out Kingsway Christian College's expectations of students with respect to their academic and personal conduct.

College Values

All students should be aware of the College Values and strive to uphold them.

Value	Student Commitment	How
Transformation	To personal transformation and becoming more Christlike in all you do	<ul style="list-style-type: none"> ➤ Displaying commitment to learning ➤ Changing to become a better person ➤ Exploring the Christian faith and what that means for my own spiritual journey
Service	To the service of others as modelled by Christ	<ul style="list-style-type: none"> ➤ Helping younger year groups to feel a sense of belonging in the College community ➤ Looking for ways to be helpful to those around me ➤ Serving in areas outside of the College such as charities, church and community groups
Collaboration	To working together in achieving our mission	<ul style="list-style-type: none"> ➤ Participating in classroom activities and discussions ➤ Working together to make our College a great place to be. ➤ Considering the ideas and opinions of others. ➤ Including others when there are big decisions that need to be made
Holistic	To the holistic development of our students, staff and our community	<ul style="list-style-type: none"> ➤ Doing my best working in all areas of school e.g. in the classroom, in the playground, with my teachers and my friends. ➤ Displaying a balanced commitment to academic, social, physical, emotional and spiritual health ➤ Being involved in areas of the College outside of the classroom
Relationships	To developing authentic and supportive relationships	<ul style="list-style-type: none"> ➤ Making an effort to care for those around me ➤ Speaking well of teachers and friends ➤ Allowing others to help me when I need it.
Integrity	To knowing and doing what is right and behaving in a way that sets an example for the community around us	<ul style="list-style-type: none"> ➤ Following through on promises including completing all given tasks by their due date ➤ Being the same person in public as in private and always to be honest to self and others ➤ Having a <i>What would Jesus do?</i> attitude

Student Code of Conduct

The code provides the structure by which students are encouraged to develop the College values. It relates to student behaviours and sets expectations that the College has for its students in the following key areas:

- Academic conduct
- Equity, respect and fairness
- The use and care of College resources
- College reputation.

The Code

Students have an obligation to inform themselves of the College policies affecting them, such as:

- The Discipline Policy
- Bullying and Harassment Policy
- Acceptable User IT Policy
- Homework Policy
- Assessment and Reporting Policy (which includes the Good Standing Policy)
- Mobile Phone Policy
- Social Media Policy
- College Rules (APPENDIX 1 of the Student Code of Conduct)

Students are to commit themselves to uphold the spirit of the Code and accept that their conduct reflects on Kingsway Christian College.

1. Academic Conduct

Students are expected to:

- Conduct themselves honestly and in compliance with College policies.
- Not engage in plagiarism or other academic misconduct.
- Actively participate in the learning process.
- Refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.
- Be punctual and attend all classes.
- Submit assessment tasks on time, unless unforeseen or exceptional circumstances arise.
- Avoid any action or behaviour that would unfairly advantage or disadvantage either themselves or another student.
- Remain at the College during the school day unless otherwise approved or permitted.
- Ensure the proper use of copyright material.
- Ensure their activities are conducted safely and do not place others at risk of harm.

2. Equity, Respect and Fairness

Students are expected to:

- Treat all College staff, other students, and visitors to the College with courtesy, tolerance and respect.

- Respect the rights of others to be treated equitably, free from all forms of discrimination, bullying and harassment, including sexual harassment.
- Respect the rights of others to express their views and not engage in behaviour that could reasonably be considered to be offensive to others.
- Not to engage in any form of cyber bullying or cyber abuse.
- Not to send inappropriate, offensive or explicit text messages, photos or videos.

3. The Use and Care of College Resources

Students are expected to:

- Use and care for all College resources, such as buildings, equipment and grounds, information and communication technology resources, in a responsible manner.
- Not engage in behaviour that causes damage to College property.

4. College Reputation

Students are expected to:

- Show pride in the achievement of themselves and the College.
- Uphold the reputation of the College by demonstrating appropriate standard of behaviour in transit to and from the College and when wearing College uniform.
- Ensure their actions or inactions as a student do not harm, or bring into disrepute, the College's reputation or good standing.
- Dress neatly in accordance with the College's uniform policy.

Discipline

Behaviour contrary to the student code of conduct is detailed in the College Discipline Policy and may result in sanctions being imposed. Students should appreciate that serious offences such as assault, theft, wilful damage and other unlawful activities are highly likely to attract a suspension or even expulsion.

For minor breaches of the code of conduct students will receive a warning asking them to rectify their behaviour. This warning may take the form of a verbal reminder of the expected behaviour or an official written warning. Suspension is likely for consistent minor breaches as set out in the Discipline Policy.

Students should be aware that where a student breaks the law, the matter will be reported to the Police, in addition to any action taken by the College.

Kingsway Christian College explicitly forbids the use of any form of child abuse, corporal punishment or other degrading punishment by teachers or visiting adults. See below for definitions of these terms.

Child abuse:

- 1) Physical abuse occurs when a child is severely and/or persistently hurt or injured by an adult or a child's caregiver.

- 2) Sexual abuse, in relation to a child, includes sexual behaviour in circumstances where:
 - a) the child is the subject of bribery, coercion, a threat, exploitation or violence;
 - b) the child has less power than another person involved in the behaviour; or
 - c) there is a significant disparity in the developmental function or maturity of the child and another person involved in the behaviour.
- 3) Emotional abuse includes:
 - a) psychological abuse; and
 - b) being exposed to an act of family and domestic violence.
- 4) Neglect includes failure by a child's parents to provide, arrange or allow the provision of:
 - a) adequate care for the child; or
 - b) effective medical, therapeutic or remedial treatment for the child.

Corporal punishment:

Any punishment in which physical force is used and intended to cause some degree of pain or discomfort, however light; typically involving hitting the child with the hand or with an implement; can also include, for example, forcing the child to stay in an uncomfortable position. It does not include the use of reasonable physical restraint to protect the child or others from harm.

Degrading punishment:

Any punishment which is incompatible with respect for human dignity, including corporal punishment and non-physical punishment which belittles, humiliates, denigrates, scapegoats, threatens, scares or ridicules the child

Similarly, all students are forbidden to use any form of abuse, corporal punishment or other degrading types of behaviour when dealing with anyone on or off the College grounds.

Matters of Concern

If you are concerned about the health, safety or wellbeing of another student, please address your concerns with any member of staff who you feel comfortable with. All complaints will be dealt with according to our Complaints Policy.

If you would prefer to make an anonymous report, then use Stymie: <https://www.stymie.com.au/>

COLLEGE RULES

Behaviours not permitted

Disrupting and harmful behaviour.

Students must not:

- disrupt or hinder any College activities
- do anything which may bring the College into disrepute including by making or publishing false or misleading statements relating to the College, College staff or other students
- physically touch, bully or sexually engage with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person
- engage in any form of physical or verbal violence including fighting, assault or threats of violence
- engage in any form of cyber bullying or cyber abuse
- send inappropriate, offensive or explicit text messages, photos or videos
- Students must not interfere with anyone else's belongings or with anyone else's person. This applies to the property of the College and teachers as well as to that of the students.

Dishonesty

Students must not engage in any dishonest behaviour including by:

- stealing or taking or using without permission any property of any person or possessing property which is stolen or taken without permission;
- using or providing false or misleading documentation or information for the purpose of obtaining a benefit or advantage for any person
- Plagiarism – you must not present anyone else's work as if it were yours.

Safety

Students must not:

- be in a classroom, workshop, auditorium or gymnasium etc., unless accompanied by a teacher
- enter rooms until invited to do so by a teacher. You must line up in an orderly and quiet manner until the teacher arrives and invites you into the classroom.
- possess, store or use on College premises any weapon, explosive materials, fireworks, dangerous chemicals or biological agents or other dangerous thing,
- Students must walk sensibly and courteously around the College.
- Heaters, fans and air conditioners are to be switched on by the teachers or under their instruction only.
- The Café is an out of bounds area to all students during and/or between periods unless specific permission is given by a teacher.
- Footwear must be worn at all times including before and after school.

Breach of rights

Students must not:

- cause physical or emotional harm to any person or bully any person
- engage in violent or threatening behaviour including by using threatening or abusive language
- conduct himself or herself in an offensive manner or use offensive language, on or near, or within view or hearing from College premises or whilst engaged in College activities
- use language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, contractor or visitor;
- use inappropriate or profane words or gestures and images;

Alcohol and drugs

Students must not:

- consume or distribute alcohol or any illegal drugs on College property or during a College organised event
- smoke or consuming alcohol or illicit drugs at College, on College excursions, in transit between College and home or otherwise while wearing College uniform;
- must not attend College, social, sporting or other functions as a representative of the College whilst under the influence of alcohol, illicit drugs or other substances harmful to health.

Property

Students must not:

- damage, destroy, endanger, vandalise, put at risk, pollute or obstruct any College property or any property of any member of the College staff
- enter, occupy, use or interfere with any College property or enable any other person to do so, without authorisation from the College;
- steal or misuse College resources or fraudulently use College resources;

Co-operation

Students must not:

- disobey a reasonable direction given by a College staff member

General

Students must not:

- incite, persuade, conspire with or assist any other person to engage in misconduct;
- attempt or threaten to do anything which is misconduct;
- be party to any cover-up of misconduct or the destruction, concealment, alteration or withholding of any evidence of misconduct or otherwise conceal the identity or whereabouts of any person who is alleged to have engaged in misconduct;
- publish or display material which could be understood by a reasonable person as indicating that somebody intends to engage in misconduct.
- Food must not be taken onto the oval at any time.

- Food must not be taken into the Auditorium or gymnasium at any time.
- The Primary afternoon recess is a short break for going to the toilet etc. No ball games are allowed at this time. The oval is out of bounds at morning recess and afternoon recess for Primary students.
- No chewing gum is allowed in the College at any time.
- Teachers' offices are out of bounds to all students unless under supervision of an appropriate staff member.

Attendance

Students:

- shall be punctual and shall attend all of their classes.
- who are going to be absent from school must provide explanations from their parents or guardians
- shall not leave the College grounds during the day, except on official school excursions, unless they obtain a leave pass from the Dean of Primary/Head of Students and sign out at the main reception.
- Students must not leave the school grounds without the permission of a teacher.
- Students who arrive late to school proceed to their own class and the teacher records them as present but late to class.
- If students are leaving early, parents need to sign them out at Reception before taking them from class.
- Students who feel ill must tell their class teacher who will arrange for them to see the nurse and parents will be contacted.
- Students may not attend class out of uniform.
- Any student who is out of school uniform must report to Heads of Students at the start of the Form period.

Playing areas

Students must not

- Big Ball games may only be played on the oval, not in the courtyards or around the classrooms. No big ball games or going on play equipment before or after school.