



KINGSWAY
CHRISTIAN COLLEGE

Cricos Provider #01855M

COLLEGE POLICY

MOBILE PHONE POLICY

VERSION

1.4

Document and Version Management

Version Number	Approval Date	Approved by	Amendment Details	Review Date
1.0	November 2013	Principal	Created	November 2014
1.1	November 2017	Principal	Minor Formatting	November 2019
1.2	September 2018	Principal	Inclusion of Family Zone	November 2019
1.3	December 2019	Principal	Minor changes to Disciplinary Action	December 2020
1.4	December 2020	Principal	Added 'Usage during school day' section	December 2021

MOBILE PHONE POLICY

Kingsway Christian College accepts that parents give their children mobile phones to protect them from everyday risks involving personal security and safety. There is also ever-increasing concern about children travelling alone on public transport or commuting long distances to school. It is acknowledged that providing a child with a mobile phone gives parents reassurance that they can speak with their child quickly at any time.

Responsibility

- 1.1 It is the responsibility of students who bring devices with 3/4/5G capabilities onto College premises to adhere to the guidelines outlined in this document.
- 1.2 The decision to provide a mobile phone to their children should be made by parents or guardians.
- 1.3 All devices with 3/4/5G capabilities must have Family Zone software installed on them.

Usage during the school day

- 2.1 Any student who brings a mobile phone onto College grounds must keep it locked in their bag/locker between 8:50am and 3:20pm, including during recess and lunch. Students are not to keep their phone in a pocket, pencil case or computer bag etc at any time during the school day.
- 2.2 Mobile phones are not permitted to be used during the school day. If a student needs to contact a parent for any reason they should do so from a phone at College Reception.
- 2.3 Occasionally a teacher may ask students to retrieve their mobile phones from their lockers, for instructional purposes. At the end of any such lesson students must return their mobile phones to their lockers.

Theft or damage

- 3.1 The College accepts no responsibility for replacing lost, stolen or damaged mobile phones. Any mobile phone brought to school is done so entirely at the owner's risk.
- 3.2 The College accepts no responsibility for students who lose their mobile phone or have it stolen while travelling to and from school.
- 3.3 It is strongly advised that students use passwords/pin numbers to ensure that unauthorised phone calls cannot be made from their phones in the event that their phone is lost or stolen.

Inappropriate conduct

- 4.1 Any student/s caught using a mobile phone to cheat in exams or assessments will face disciplinary action as sanctioned by the Principal.
- 4.2 Any student who uses vulgar, derogatory, or obscene language while communicating on a mobile phone, even if outside regular school hours, will face disciplinary action as sanctioned by the Principal.*
- 4.3 Students who use mobile phones may not engage in personal attacks, harass another person, or post private information about another person using any messaging platform, taking/sending photos or objectionable images, and phone calls. Students using mobile phones to bully other students will face disciplinary action as sanctioned by the Principal.*

* It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person and so at times the College may consider it appropriate to involve the police.

Disciplinary action

- 5.1 If a student does not follow the guidelines set out in this policy their mobile phone will be confiscated and the infringement noted in SEQTA. The phone will need to be collected from College Reception at the end of the school day.
- 5.2 If a second or subsequent infringement occurs the mobile phone will be confiscated and held at College Reception. The relevant Head of Students or Dean of Secondary or the Associate Dean of Primary will contact the parents to arrange a time for the phone to be collected.
- 5.3 Repeated infringements of this policy will result in further sanctions as described in the College Discipline Policy and Student Code of Conduct, which could include exclusion from the College.
- 5.4 Any student who refuses to comply with this policy (eg does not hand their phone over to a teacher when requested to) will be referred directly to the Dean of Secondary/Associate Dean of Primary who will determine appropriate sanctions.