



KINGSWAY
CHRISTIAN COLLEGE

FINANCIAL
INFORMATION
PACK
2021

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ANNUAL TUITION FEES

The Board have approved a **1% tuition fee increase for 2021** (reflected in fees below).

YEAR LEVEL	ANNUAL TUITION FEES BEFORE ANY DISCOUNT
Kindergarten	3,722
Pre-Primary	4,400
Year 1 – 2	5,980
Year 3 - 4	6,000
Year 5 - 6	6,040
Year 7 – 9	8,470
Year 10 - 12	8,585

Please Note:

Kindergarten Fees are for a 5-day fortnight programme.

Year 12 school fees whilst incurred over three terms, have payment options spread equally over the entire academic year.

Family Discounts (on tuition fees only)

- 2nd child – 15% discount
- 3rd child – 30% discount
- 4th and subsequent children – 60% discount

OTHER ANNUAL COMPULSORY CHARGES

Please refer to the 'College Fees & Levies' schedule on Page 7 for the current year's charges.

Families are charged the following:

- Association/Admin Fee (\$195) – to cover the administration associated with the Kingsway Christian College Association and additional governance requirements. This is an annual, non-refundable fee.
- Practical Help Levy (\$250) – please refer to the 'Practical Help' section on Page 5.

Primary Students are charged the following:

The College has considered the future viability of the \$2,000 Sydney/ Canberra trip. In consultation with Kingsway administration and teachers, it has been decided that for 2021, the children in Years 5 and 6 will undertake the following camps instead of the Sydney/Canberra trip:

Year 5: There will be a three-day, two-night camp at the Swan Valley Adventure Centre. The children will be involved in a variety of outdoor education/team building activities that are designed to support social and emotional development as well leadership qualities. The cost of the camp will be \$400 per student which includes all accommodation, food and activities.

Year 6: After the success of the 2021 Busselton camp run by Scripture Union it has been decided to continue this experience for the children. This event is a five-day, four-night camp where the children will work on outdoor adventure activities such as exploring Giants Cave, a raft challenge, hiking as well as developing an awareness of indigenous culture. The cost of this camp is \$700.

Other camps, swimming lessons and the cost of the early learning screening has not increased and will be shown separately to tuition fees on your annual invoice as these are based on third party charges. The charges that form part of the year group's booklist are managed by the College in order to pass on savings to our families.

- Early Learning Screening – Kindy and Pre-Primary students are tested for speech, language and fine and gross motor skills thus allowing the College to best support and accommodate every student's learning.
- Swimming lessons – a lesson every day for one week in Term 4 including transportation to and from the pools and pool entrance fees.
- Year 5 Swan Valley Adventure Camp – compulsory camp for all Year 5 students *
- Year 6 Busselton Camp – compulsory camp for all Year 6 students *

Secondary Students are charged the following:

- Year 7 Ern Halliday Camp – compulsory camp for all Year 7 students *
- Year 9 Albany Camp – compulsory camp for all Year 9 students *
- Year 11 Ningaloo Camp – compulsory camp for all Year 11 students *

**Please Note: Students will only be able to attend trips if College tuition fees are paid up to date.*

ADDITIONAL CHARGES

The College adopts a 'user pays' principle in applying identifiable costs to individual students. Examples of these costs are:

- **Booklist Charges** – Most items are purchased directly through the annual booklist programme, currently through Champion Education. The College receives a rebate on family purchases from the booklist. Your annual fee statement will include some items which are detailed on the booklists, these are managed by the College in order to pass on savings to our families.
- **Digital Technology** – We have a One-to-One programme for Years 5-12 where a student must bring a specified device to school for use in their learning. For more information please refer to:
<https://www.kingsway.wa.edu.au/wp-content/uploads/2020/10/Information-Brochure-for-Parents-2021.pdf>
- **External VET Fees** - Covers the external cost of the Registered Training Organisation fees and the certification of students.
- **Specialist Basketball Programme (Secondary students)** – Covers the cost of the external coach. Y7-10 includes one double practical session, one single theory or one single strength and condition session. Y11 and 12 will have one double practical session per week. Students in all year groups are also invited to participate in additional training held at Warwick Stadium each week.
- **Specialist Golf Programme (Secondary students)** – Covers the cost of Lakelands Country Club membership. Group coaching is held onsite and at external Golf Clubs.
- **Primary Clubs** – A variety of optional clubs are run before and/or after school, which incur small costs depending on their requirements.
- **Lost Library Books** are charged to the family once extensive effort has been made to recover the book. Once the charge has been made a refund will only be given (less a \$5 admin fee) if the book is returned to the Library within one month of the charge being applied.

- **Music Lessons** – Fees are charged to cover the cost of music tutors. Lesson fees will increase in 2021, for the first time in 4 years, please refer to the 2021 Music Handbook for further information and the current year's charges. The annual charge will be billed on your January fees statement and any credits will be applied termly by the Finance Department. It is a condition of enrolment in individual/group music lessons that at least 5 schools weeks' notice of a student's withdrawal is given before the end of a term. This notice must be via the withdrawal form at the back of the Music Handbook. In the event that such notice is not given, 5 lessons will be charged.

FEE PAYMENT OPTIONS

Please Note:

The College will be transitioning to a new School Management System (SMS) in 2021, resulting in several changes and improvements that will be communicated to families during the academic year. One of the many benefits for families will be the option to select payment by credit card when setting up a direct debit arrangement, currently the options are limited to either a cheque or savings account.

In light of COVID-19, as a College we encourage families to consider contactless payment options. The details of payment options provided below aim to assist families in managing their financial obligations throughout the academic year.

The Annual Tuition Fees & additional charges are billed at the start of each year, and can be paid:

- **Annually in advance**

Families who pay their annual tuition fees in full by Friday 5th February 2021 will receive a 4% discount on their annual tuition fees only. ALL fees must be paid by the due date to receive 4%. Camps and booklist charges are not included in the discount as they are based on external charges but must be included in the payment.

- **Termly - 4 Equal Instalments**

With the balance due on or before the Thursday of the first week of each new term.

Instalment 1 Due by 5th February 2021

Instalment 2 Due by 23rd April 2021

Instalment 3 Due by 23rd July 2021

Instalment 4 Due by 15th October 2021

- **Direct Debit Agreement**

Payment by College Direct Debit agreement only.

Weekly 43 Payments Commencing 4th February 2021

Fortnightly 1 21 Payments Commencing 11th February 2021

Fortnightly 2 21 Payments Commencing 18th February 2021

Quarterly 4 Payments Commencing 4th February 2021

Monthly 10 Payments Commencing 28th February 2021

Weekly, fortnightly and quarterly Direct Debits are processed on a Thursday and monthly direct debits are processed on the 28th of the month. Where these dates fall on a public holiday or weekend, payments will be processed on the next business day.

The College Direct Debit Agreement located on the College website, refer to <https://www.kingsway.wa.edu.au/parent-resources/fee-information/>

➤ **BPAY Payments online**

Your BPAY reference is located on the bottom left corner of your statement.

FEE DISCOUNTS

Early Payment Discount (on tuition fees only)

- A discount of 4% on the year's tuition fee applies if paid on/or before 5th February 2021.

Secondary Assistance Scheme - The State Education Department offers a Secondary Assistance Scheme of up to \$350 to parents or guardians of Y7-Y12 students, who hold an eligible Centrelink Health Care Card, Centrelink Pensioner Concession Card or Veteran Affairs Pensioner Concession Card. Application forms can be obtained from College reception. The application form needs to be witnessed by a member of staff from the Finance Department, please note that proof of eligibility must be provided. Applications close on **Thursday, 1st April 2021**.

Bursaries – To assist families who encounter *unexpected* financial hardship the College has established a bursary fund. On receipt of a completed bursary application form, eligible families will receive a one-off discount on their tuition fees, provided the College still has funds remaining in the bursary account. Until receiving bursary assistance, families should continue to pay fees as they fall due and maintain communication with Finance Department providing updates on their financial situations.

FINANCIAL DIFFICULTY

Should payment at any time present a difficulty, please contact the Finance Department (schoolfees@kcc.wa.edu.au) immediately to discuss possible resolutions.

The College reserves the right to engage a debt collector, and/or initiate legal action, to recover unpaid fees and charges. All associated debt collection costs incurred by the College and its representatives (including a 10% commission on the value of the debt) will be added to the respective account to be paid in full.

Please Note:

- Liability for the payment of fees is a joint and several responsibility of all parties that signed the student's enrolment form.
- All fees are payable in the year in which they are incurred.
- Outstanding fees at the end of an academic year may affect the student's enrolment for the following year.

DEDUCTIBLE GIFT RECIPIENT (DGR) FUNDS

Donations can be made into the following Australian Tax Office approved funds. Tax deductible receipts will be issued by the College on request for any donations over \$2 and you will be able to deduct the amount of the donation(s) from your assessable income for tax purposes.

➤ **Library Fund**

Donations into this fund will be used to purchase books and other supplies for the College resource centres.

➤ **Scholarship Fund**

Scholarship funds will be allocated on the basis of academic and sporting excellence.

➤ **Building Fund**

Donations into this fund will be used to finance future building developments.

WITHDRAWAL OF STUDENTS

It is a condition of enrolment that at least 10 school weeks' written notice (not including scheduled school holidays) of a student's withdrawal is given in writing to the Principal (principal@kcc.wa.edu.au), verbal notice cannot be accepted. In the event that such notice is not given, a 10-week withdrawal fee will apply per student.

PRACTICAL HELP

The \$250 Practical Help Levy will be billed at the start of the year and apply to that Academic year. This enables families to spread the payment of their practical help hours over the year. Those families who are able to provide practical help will receive a credit refund in their family account, credits are processed at the end of each school term.

The closing date for 2021 is Friday, 26th November 2021.

Special Exemption for Final Year 12 Students: If your child is in Year 12 and is your last child at KCC (i.e. you have no other students attending), you are not required to complete practical help or pay the \$250 fee. We realise it is a huge commitment to see your child/ren through their schooling, and this is just a small way to celebrate with you that you are almost there!

➤ **Who pays the Practical Help Levy?**

Each family is required to contribute 10 practical help hours per year, or alternatively pay the practical help fee of \$250, for each year in which they have a child attending the College through to

➤ **Where can I get a Practical Help Timesheet?**

Families can download a timesheet from our website or collect a hard copy from the College reception on which to record their practical help activities.

➤ **Who arranges my Practical Help?**

It is the responsibility of families to arrange their own practical help, and to have their timesheet signed by an authorised member of staff each time they complete help hours. *Please use the same timesheet until your 10 hours have been fully completed.*

➤ **What is the due date for completion?**

Timesheets must be returned to the College no later than 26 November 2021 to ensure a refund credit, or part thereof, can be applied against your fees for the 2021 academic year.

➤ **Can I do more than 10 hour of help?**

There is no limit to the number of hours you can provide; every hour worked is a huge benefit to the College community. However, any hours worked beyond the required 10 cannot be refunded, and cannot count toward the following year.

➤ **When will my credit refund be given?**

Credits for 10 hours completion will be processed at the end of each school term. If you complete your 10 hours of help during Term 1 for example, a credit will be applied to your account at the end of Term 1. If you complete your 10 hours of help by the end of Term 2, a credit will be applied to your account at the end of Term 2.

- **I am paying Quarterly; how will I receive my refund credit?**
School Fee Statements are emailed before the commencement of each school term. When you receive your statement, the balance for the current year displayed on the statement would have reduced. Please note however that if you submit your timesheet during Term 4, your refund credit will carry forward to the following year.

- **I am paying by direct debit; how will I receive my credit?**
School Fee Statements are emailed before the commencement of each school term. When you receive your statement, you will see your refund credit. You can contact Finance Department by email at schoolfees@kcc.wa.edu.au and request that your direct debit payment amount be reduced, or alternatively, you can leave your credit in your account to carry over and offset the following year's fees.

- **I have paid the annual fees in full by February 5th; how can I receive my credit refund?**
If you have paid your 2021 fees in full, including payment of the \$250 practical help fee, we can refund you by EFT once your 10 hours of help have been completed. This can be requested by emailing schoolfees@kcc.wa.edu.au alternatively, you can leave the credit in your account and carry over and offset the following year's fees.

2021 COLLEGE FEES & LEVIES

PER FAMILY														
Association / Administration Fee	\$195													
Practical Help Levy (10 hours)	\$250	A credit for 10 hours (or part thereof) will be applied to your fees on submission of a completed practical help timesheet during 2021												
PER STUDENT														
	PRIMARY							SECONDARY						
	Kindy	Pre-Prim	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
TUITION FEES	3,722	4,400	5,980	5,980	6,000	6,000	6,040	6,040	8,470	8,470	8,470	8,585	8,585	8,585
Early Learning Screening	200	95												
Swimming Lessons			80	80	80	80	80	80						
Year 5 Swan Valley Adventure Camp							400							
Year 6 Busselton Camp								700						
Year 7 Ern Halliday Camp									275					
Year 9 Albany Camp										500				
Year 11 Ningaloo Camp													1,500	
TOTAL COLLEGE FEES & LEVIES	3,922	4,495	6,060	6,060	6,080	6,080	6,520	6,820	8,745	8,470	8,970	8,585	10,085	8,585

2021 COLLEGE BOOKLIST CHARGES

The below are charges that form part of the booklist but that are managed by the College in order to pass on savings to our families.

These items will be supplied to your child in class at the start of the year.

Year Group Charges:	Kindy	Pre-Prim	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
College Diary			13	13	13	13	13	13	13	13	13	13	13	13
PRIMARY														
Bible Curriculum Resources			20	20	20	20	20	20						
Education Perfect (French)					10	10	10	10						
SECONDARY														
KCC Study Guide									34	34 New students only				
Maths Resource Levy									70	70				
Education Perfect (English & Science)									50	50	50			
Education Perfect (Science)												25		
Health and Phys Ed e-Book									30	30	30	30		
Christian Life Studies Resources									40	40	40	40	40	40
	0	0	33	33	43	43	43	43	237	203	133	108	53	53
Subject Specific Charges:														
Education Perfect (French)									25	25	25	25	25	25
Ed Perfect (Bio, Human Bio, Physics ATAR)													40	
Resource Booklet (Human Bio. General)													40	
Revise Online (Psychology)														40
Sports Science - eBook												30		
Phys Ed ATAR Resources													40	40
External VET Fee (payable per CERT)													550	550
Specialist Basketball									460	460	460	460	460	460
Specialist Sport Golf									260	260	260	260	260	260



KINGSWAY
CHRISTIAN COLLEGE



Family Accounts Officer:

➤ Donna Langton

E-mail: schoolfees@kcc.wa.edu.au

Student Insurance:

➤ Natalie Flowers

E-mail: insurance@kcc.wa.edu.au