



KINGSWAY
CHRISTIAN COLLEGE

FINANCIAL
INFORMATION
PACK
2022

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ANNUAL TUITION FEES

YEAR LEVEL	ANNUAL TUITION FEES BEFORE ANY DISCOUNT
Kindergarten	3,810
Pre-Primary	4,510
Year 1 – 2	6,130
Year 3 - 4	6,150
Year 5 - 6	6,190
Year 7 – 9	8,680
Year 10 - 12	8,800

Please Note:

Kindergarten Fees are for a 5-day fortnight programme.

Year 12 school fees whilst incurred over three terms, have payment options spread equally over the entire academic year.

Family Discounts (on tuition fees only)

- 2nd child – 15% discount
- 3rd child – 30% discount
- 4th and subsequent children – 60% discount

OTHER ANNUAL COMPULSORY CHARGES

Please refer to the ‘College Fees & Levies’ schedule on Page 7 and 8 for the current year’s charges.

Families are charged the following:

- Association/Admin Fee (\$195) – to cover the administration associated with the Kingsway Christian College Association and additional governance requirements. This is an annual, non-refundable fee.
- Volunteer Help Levy (\$250) – please refer to the ‘Volunteer Help’ section on Page 5.

Primary Students are charged the following:

- Early Learning Screening – Kindy and Pre-Primary students are tested for speech, language and fine and gross motor skills thus allowing the College to best support and accommodate every student’s learning.
- Swimming lessons – a lesson every day for one week in Term 4 including transportation to and from the pools and pool entrance fees.
- Year 5 Swan Valley Adventure Camp – compulsory camp for all Year 5 students *
- Year 6 Busselton Camp – compulsory camp for all Year 6 students *

Secondary Students are charged the following:

- Year 7 Ern Halliday Camp – compulsory camp for all Year 7 students *
- Year 9 Albany Camp – compulsory camp for all Year 9 students *
- Year 11 Ningaloo Camp – compulsory camp for all Year 11 students *

****Please Note:*** Students will only be able to attend trips if College tuition fees are paid up to date.

ADDITIONAL CHARGES

The College adopts a ‘user pays’ principle in applying identifiable costs to individual students. Examples of these costs are:

- ***Stationary Resource Levy*** – from 2022 the Primary booklist has been reduced and all stationary items will

now be paid for in a Resource Levy. This enables the College to purchase in bulk and pass on cost savings to our families.

- **Kindy Excursion** – Kindy students will visit Landsdale Farm one day per week for 5 weeks each Term, over and above the standard 5 day fortnight. This is an optional excursion available to our families on a first come best dressed basis. Students will need to be dropped and collected at Landsdale.
- **Booklist Charges** – Most items are purchased directly through the annual booklist programme, currently through Champion Education. The College receives a rebate on family purchases from the booklist. Your annual fee statement will include some items which are detailed on the booklists, these are managed by the College in order to pass on savings to our families.
- **External VET Fees** - Covers the external cost of the Registered Training Organisation fees and the certification of students.
- **Specialist Basketball Programme (Secondary students)** – Covers the cost of the external coach. Y7-10 includes one double volunteer session, one single theory or one single strength and condition session. Y11 and 12 will have one double volunteer session per week. Students in all year groups are also invited to participate in additional training held at Warwick Stadium each week.
- **Primary Clubs** – A variety of optional clubs are run before and/or after school, which incur small costs depending on their requirements.
- **Lost Library Books** are charged to the family at the end of each term once extensive effort has been made to recover the book. Once the charge has been made a refund will only be given (less a \$5 admin fee) if the book is returned to the Library within one month of the charge being applied.
- **Digital Technology** – We have a One-to-One programme for Years 5-12 where a student must bring a specified device to school for use in their learning. For more information, please click [here](#) or visit <https://www.kingsway.wa.edu.au/information-technology/>
- **Music Lessons** – Fees are charged to cover the cost of music tutors, please refer to the 2022 Music Handbook for further information and the current year's charges. The annual charge will be billed on your January fees statement and any credits will be applied termly by the Finance Department. It is a condition of enrolment in individual/group music lessons that at least 5 schools weeks' notice of a student's withdrawal is given before the end of a term. This notice must be via the withdrawal form at the back of the Music Handbook. In the event that such notice is not given, 5 lessons will be charged.

NEW PARENT LOUNGE

The College has transitioned to a new Student Management System (SMS). Parents will benefit from this system's **Parent Lounge** which provides an efficient means of accessing and updating the data the College holds for you and your children. From a financial point of view this includes a real-time College Fee account balance and statements. Statements will be posted monthly and provide the detail to support your College fee account balance.

To access the Parent Lounge please click [here](#) or go to <https://sms.kingsway.wa.edu.au/parentlounge>. You will need your Parent code and password (same as used for SEQTA).

If you have forgotten your password please click [here](#) or go to <https://password.kcc.wa.edu.au> to reset your password.

To access your financial information please select "Accounts & Payments" from the options in the top ribbon bar (if viewing on a PC) or the box icon in the left-hand corner (if viewing on a mobile device) and then select "School Fees Account" from the drop-down menu.

FEE PAYMENT OPTIONS

Payment Frequency:

➤ **Annually in advance**

Families who pay their annual tuition fees in full by Friday 4th February 2022 will receive a 4% discount on their annual tuition fees only. ALL fees must be paid by the due date to receive the 4% discount. Camps and booklist charges are not included in the discount as they are based on external charges but must be included in the payment.

➤ **Termly - 4 Equal Instalments**

With the balance due on or 1st Friday of each Term.

Instalment 1 Due by Friday 4th February 2022

Instalment 2 Due by Friday 29th April 2022

Instalment 3 Due by Friday 22nd July 2022

Instalment 4 Due by Friday 14th October 2022

➤ **More frequently than Termly**

As per the College's 2022 Terms & Conditions families must have a signed College Direct Debit Agreement in place where fees have not been received either Annually in advance or Termly by Friday 4th February 2022.

Payment Methods:

In light of COVID-19, we encourage families to consider contactless payment options. The details of payment options provided below aim to assist families in managing their financial obligations throughout the academic year.

➤ **Cash, Credit Card or EFT**

Only available to families paying annually in advance or Termly- 4 Equal Instalments

➤ **BPAY Payments online**

Only available to families paying annually in advance or Termly- 4 Equal Instalments

Your **BPAY reference number** is located on the top right corner of your statement. Your monthly Statements are located in the Parent Lounge (see details above).

➤ **Direct Debit Agreement**

The College offers a variety of options for this payment method:

Weekly 43 Payments Commencing Thursday 3rd February 2022

Fortnightly 1 21 Payments Commencing Thursday 10th February 2022

Fortnightly 2 21 Payments Commencing Thursday 17th February 2022

Quarterly 4 Payments Commencing Thursday 3rd February 2022

Monthly 10 Payments Commencing 28th February 2022

Weekly, fortnightly and quarterly Direct Debits are processed on a Thursday and monthly direct debits are processed on the 28th of the month. Where these dates fall on a public holiday or weekend, payments will be processed on the next business day.

A copy of the College Direct Debit Agreement can be downloaded [here](https://www.kingsway.wa.edu.au/parent-resources/fee-information/), from our website <https://www.kingsway.wa.edu.au/parent-resources/fee-information/>, from the "Links" tab in the Parent Lounge (from Jan 2022), or collect a hard copy from the College reception.

FEE DISCOUNTS

Family Discounts (on tuition fees only)

- 2nd child – 15% discount
- 3rd child – 30% discount
- 4th and subsequent children – 60% discount

Early Payment Discount (on tuition fees only) - A discount of 4% on the year's tuition fee applies if fees are paid in full paid on/or before 4th February 2022.

Secondary Assistance Scheme - The State Education Department offers a Secondary Assistance Scheme of up to \$350 to parents or guardians of Y7-Y12 students, who hold an eligible Centrelink Health Care Card, Centrelink Pensioner Concession Card or Veteran Affairs Pensioner Concession Card. Application forms can be obtained from College reception. The application form needs to be witnessed by a member of staff from the Finance Department, please note that proof of eligibility must be provided. Applications close on **Friday, 8th April 2022**.

FINANCIAL DIFFICULTY

Should payment at any time present a difficulty, please contact the Finance Department (schoolfees@kcc.wa.edu.au) immediately to discuss possible resolutions.

Bursaries – To assist families who encounter *unexpected* financial hardship the College has established a bursary fund. On receipt of a completed bursary application form, eligible families will receive a one-off discount on their tuition fees, provided the College still has funds remaining in the bursary account. Until receiving bursary assistance, families should continue to pay fees as they fall due and maintain communication with Finance Department providing updates on their financial situations.

Please Note:

- The College reserves the right to engage a debt collector, and/or initiate legal action, to recover unpaid fees and charges. All associated debt collection costs incurred by the College and its representatives (including a 10% commission on the value of the debt) will be added to the respective account to be paid in full.
- Liability for the payment of fees is a joint and several responsibility of all parties that signed the student's enrolment form.
- All fees are payable in the year in which they are incurred.
- Outstanding fees that remain unpaid for a period of 30 days from when they are due, place your child/s enrolment at risk where no written payment arrangement with the Director of Corporate Services (or delegate) has been entered into.

WITHDRAWAL OF STUDENTS

It is a condition of enrolment that at least 10 school weeks' written notice (not including scheduled school holidays) of a student's withdrawal is given in writing to the Principal (principal@kcc.wa.edu.au), verbal notice cannot be accepted. In the event that such notice is not given, a 10-week fee in lieu of notice per student will be charged to your family account.

DEDUCTIBLE GIFT RECIPIENT (DGR) FUNDS

Donations can be made into the following Australian Tax Office approved funds. Tax deductible receipts will be issued by the College on request for any donations over \$2 and you will be able to deduct the amount of the donation(s) from your assessable income for tax purposes.

➤ **Scholarship Fund**

Scholarship funds will be allocated based on academic and sporting excellence.

Details: BSB 036-237 & Account 348579

➤ **Building Fund**

Donations into this fund will be used to finance future building developments.

Details: BSB 036-237 & Account 354493

VOLUNTEER HELP

The \$250 Volunteer Help Levy will be billed at the start of the year and apply to that Academic year. This enables families to spread the payment of their volunteer help hours over the year. Those families who are able to provide volunteer help will receive a credit refund in their family account, credits are processed at the end of each school term.

The closing date for 2022 is Friday, 25th November 2022.

Special Exemption for Final Year 12 Students: If your child is in Year 12 and is your last child at KCC (i.e. you have no other students attending), you are not required to complete volunteer help or pay the \$250 fee. We realise it is a huge commitment to see your child/ren through their schooling, and this is just a small way to celebrate with you that you are almost there!

➤ **Who pays the Volunteer Help Levy?**

Each family is required to contribute 10 volunteer help hours per year, or alternatively pay the volunteer help fee of \$250, for each year in which they have a child attending the College.

➤ **Where can I get a Volunteer Help Timesheet?**

Families can download a timesheet from our website, from the “Links” tab in the Parent Lounge (from Jan 2022), or collect a hard copy from the College reception on which to record their volunteer help activities.

➤ **Who arranges my Volunteer Help?**

It is the responsibility of families to arrange their own volunteer help, and to have their timesheet signed by an authorised member of staff each time they complete help hours. *Please use the same timesheet until your 10 hours have been fully completed.*

➤ **What is the due date for completion?**

Timesheets must be returned to the College no later than 25 November 2022 to ensure a refund credit, or part thereof, can be applied against your fees for the 2022 academic year.

➤ **Can I do more than 10 hour of help?**

There is no limit to the number of hours you can provide; every hour worked is a huge benefit to the College community. However, any hours worked beyond the required 10 cannot be refunded, and cannot count toward the following year.

- **When will my credit refund be given?**
Credits for 10 hours completion will be processed at the end of each school term. If you complete your 10 hours of help during Term 1 for example, a credit will be applied to your account at the end of Term 1. If you complete your 10 hours of help by the end of Term 2, a credit will be applied to your account at the end of Term 2.

- **I am paying Quarterly; how will I receive my refund credit?**
College Fee Statements will be visible in the Parent Lounge monthly. Once credits have been processed the balance for the current year displayed on the statement will have reduced. Please note however that if you submit your timesheet during Term 4, your refund credit will carry forward to the following year.

- **I am paying by direct debit; how will I receive my credit?**
College Fee Statements will be visible in the Parent Lounge monthly. When you view your statement, you will see your refund credit. You can contact Finance Department by email at schoolfees@kcc.wa.edu.au and request that your direct debit payment amount be reduced, or alternatively, you can leave your credit in your account to carry over and offset the following year's fees.

- **I have paid the annual fees in full by the February deadline; how can I receive my credit refund?**
If you have paid your 2022 fees in full, including payment of the \$250 volunteer help fee, we can refund you by EFT once your 10 hours of help have been completed. This can be requested by emailing schoolfees@kcc.wa.edu.au alternatively, you can leave the credit in your account and carry over and offset the following year's fees.

2022 COLLEGE FEES & LEVIES

PER FAMILY														
Association / Administration Fee	\$195													
Voluntary Help Levy (10 hours)	\$250	A credit for 10 hours (or part thereof) will be applied to your fees on submission of a completed voluntary help timesheet during 2022												
PER STUDENT			PRIMARY						SECONDARY					
	Kindergarten	Pre-Prim	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
TUITION FEES	3,810	4,510	6,130	6,130	6,150	6,150	6,190	6,190	8,680	8,680	8,680	8,800	8,800	8,800
Early Learning Screening	200	100												
Swimming Lessons			80	80	80	80	80	80						
Year 5 Swan Valley Adventure Camp							400							
Year 6 Busselton Camp								700						
Year 7 Ern Halliday Camp									320					
Year 9 Albany Camp											600			
Year 11 Ningaloo Camp													1,500	
TOTAL COLLEGE FEES & LEVIES	4,010	4,610	6,210	6,210	6,230	6,230	6,670	6,970	9,000	8,680	9,280	8,800	10,300	8,800

2022 COLLEGE BOOKLIST CHARGES

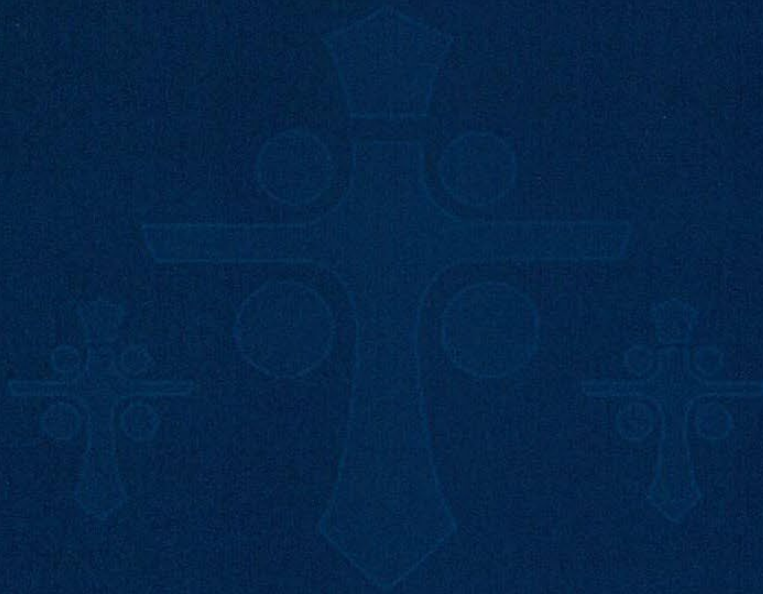
The below are charges that form part of the booklist but that are managed by the College in order to pass on savings to our families.

These items will be supplied to your child in class at the start of the year.

Compulsory Year Group Charges:	Kindergarten	Pre-Prim	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
College Diary									13	13	13	13	13	13
PRIMARY														
Kindy Excursion	900													
Stationary Resource Levy		120	120	170	170	170	150	150						
Bible Curriculum Resources			20	20	20	20	20	20						
Education Perfect (French)					10	10	10	10						
SECONDARY														
KCC Study Guide										34 New Students				
Mathspace									30	30	30	30	30	30
Jacaranda Digital (English)									30					
Education Perfect (English)										30	30			
Education Perfect (Science)									30	30	30	30		
Health and Phys Ed e-Book									30	30	30	30		
Christian Life Studies Resources									40	40	40	40	40	40
	900	120	140	190	200	200	180	180	173	173	173	143	83	83
Subject Specific Charges:														
Education Perfect (French)									30	30	30	30		
Education Perfect (ATARFrench)													35	35
Resource Booklet (Human Bio. General)													40	40
Physical Education WACE Practical Workbook													40	
Sports Science - eBook												30		
Revise Online (ATAR Accounting & Finance)													30	30
Revise Online (ATAR Biology)													30	30
Revise Online (ATAR Chemistry)													30	30
Revise Online (ATAR Computer Science)													30	30
Revise Online (ATAR English)													30	30
Revise Online (ATAR Human Biology)													30	30
Revise Online (ATAR Literature)													30	30
Revise Online (ATAR Mathematics Applications)													30	30
Revise Online (ATAR Mathematics Methods)													30	30
Revise Online (ATAR Mathematics Specialist)													30	30
Revise Online (ATAR Physical Education)													30	30
Revise Online (ATAR Physics)													30	30
Revise Online (ATAR Psychology)														30
Revise Online (General Physical Education)														22
Bronze Medallion Qualification Fee (Sport)												20		
External VET Fee (payable per CERT)													550	550
Specialist Basketball									460	460	460	460	460	460



KINGSWAY
CHRISTIAN COLLEGE



Family Accounts Officer:

E-mail: schoolfees@kcc.wa.edu.au

Student Insurance:

E-mail: insurance@kcc.wa.edu.au